C H U C K G I R A R D PO Box 33226 Granada Hills, CA 91394-3226

Dear Sponsor,

Before you read these sheets, please realize that these requirements have been thought out over a period of many years of experience on the road. Over the years I have run into many negative situations that could have been prevented by advance instruction. I have pared these requirements down to what I feel to be necessary and minimal. I have tried not to make unusual or difficult requests. These sheets are simply for your information, so that you will know what is expected for a smooth and fruitful time of ministry from my viewpoint.

I ask that you do read all the sheets, and pass the information on to whomever it is that will be handling the specific areas of responsibility. My heart is to serve, and if any of the requests seems to create an unusual difficulty for you, or raises a question, please e-mail to discuss or clarify. Remember, we are very flexible and will do our best to accommodate any reasonable modification to the requirements. I want to be a blessing to you and your congregation.

I am looking forward to an enjoyable and spiritually profitable time of ministry with you.

In His service,

Clude Girord

Chuck Girard